

## CHES Human Survey Data Metadata Sheet

**Dataset name:**

A short name for the dataset

**Dataset description:**

Give a brief description of the purpose of the data collection, the kind of data that was collected (interviews, structured surveys, focus groups, etc). The folder containing this metadata sheet should include copies of the survey instruments (in the appropriate languages, and in English translation) and should also include copies of the survey codebooks (if applicable).

**Primary contact person for questions regarding the data:**

**Name:**

**Institution:**

**Email:**

**Phone:**

**Mailing Address:**

**Data source**

Give the name(s) and storage location(s)/directory of the associated file(s) from which THIS file is created; If this is the original (most upstream) dataset, put "original data" here and indicate it is from a survey, data

**Data storage:**

The location / directory and name of the file that is saved. Include 1) extension such as .txt and .xlsx; and 2) file format such as Excel, CSV, Access database, geodatabase.

**Data collected by:**

List those who actually carried out the data collection, and the names of any collaborating institutions that might have assisted.

**Data prepared by:**

List those who entered, compiled, and checked the data

**Geographic area covered:**

Describe the geographic area in words ("Chitwan Valley, southern Nepal"), and give the approximate geographic coordinates in WGS84.

**Time period in which data was collected:**

When was the data collected (e.g., the survey was performed, the dataset was purchased or downloaded)?

**Time period of data coverage:**

From what time (YYYY or MM/YYYY) till what time (YYYY or MM/YYYY) does this dataset cover? In a retrospective survey about a person's farming activities from 1998 to 2015, put 1998 ~ 2015 here

**Sample size / distribution:**

Give the size of the sample (number of individuals, households, neighborhoods, villages, etc.), and describe the sampling strategy used to choose the sample (true random sample, opportunistic sampling, stratified random sample, etc.).

**Public use or restricted use:**

Are there any restrictions on public dissemination of the data (such as privacy concerns, or IRB restrictions)?  
Is there any data encryption used to protect the data?

**Recent updates**

Give any information about who has performed what update(s) and when (e.g., typos corrected, wrong entries corrected and where).

**Note:**

Other things that are considered important